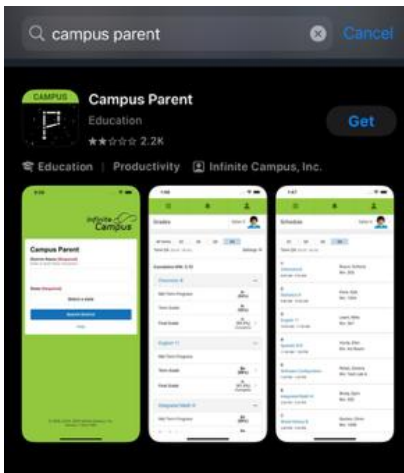


## Downloading/Using Parent Portal App

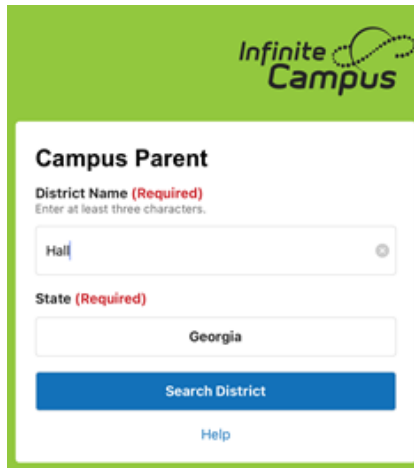
### Step 1:

In your app store, search for 'Campus Parent', click 'Get' or 'Download':



### Step 2:

Open the app and under District Name enter 'Hall', select "Georgia" for State:



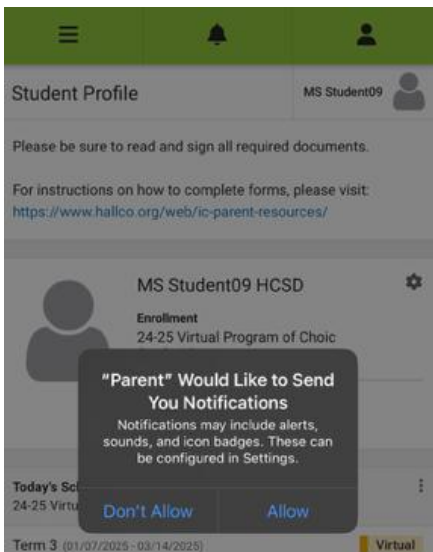
### Step 3:

Select 'Hall'



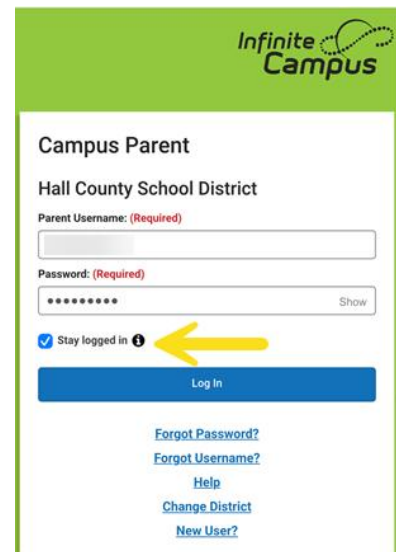
### Step 4:

Enter your username and password and click 'Stay logged in' OR select 'New User?' and follow the prompts to create a username and password  
\*Be sure to click 'Stay Logged In'



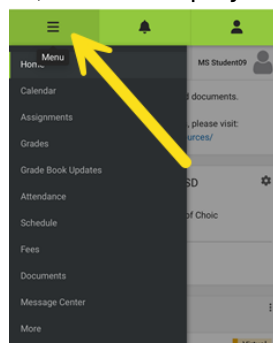
### Step 5:

Once logged in, if prompted, click 'Allow' to allow push notifications.



### Navigating Portal:

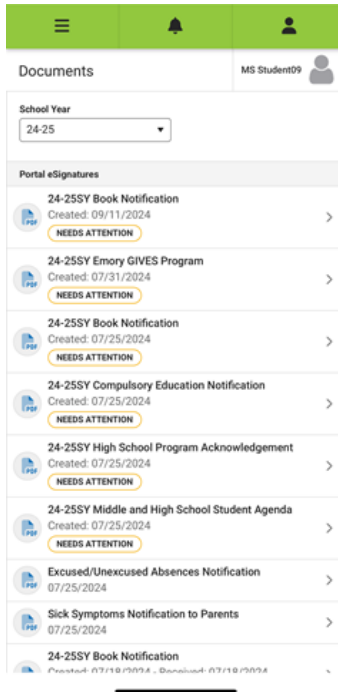
Click on the 3 lines in the upper Right-hand corner, this will display the menu, depending on your child's school, you may have different options



## To sign Documents:

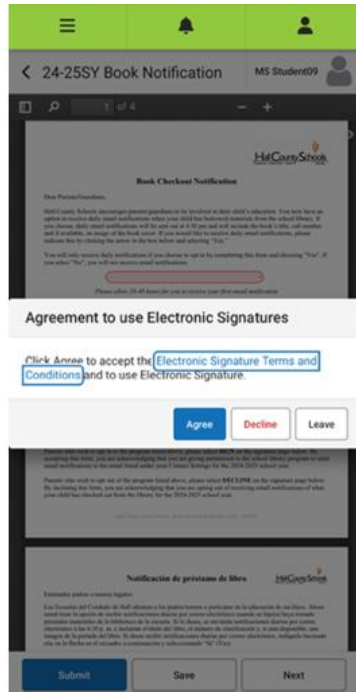
### Step 1:

Click on 'Documents' and select the document needing to be signed



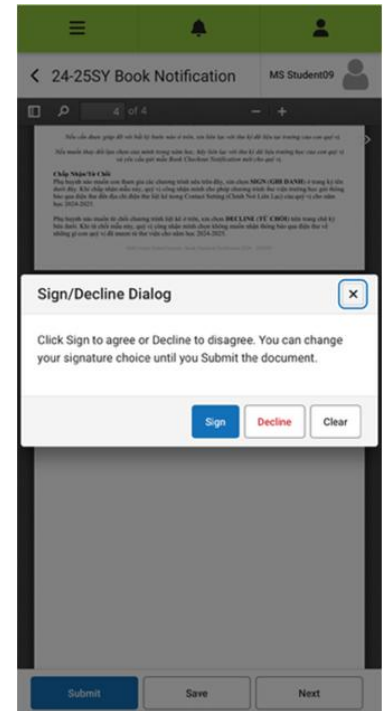
### Step 2:

\*\*You may need to select 'Allow' for eSignatures when first logging in



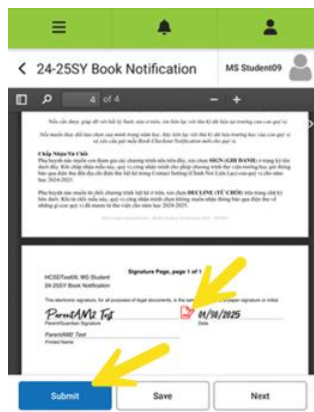
### Step 3:

Read through the document, at the bottom of the document click on the red paper and signature icon, click 'Sign' or 'Decline':



### Step 4:

Once signed or declined, click on 'Submit'



**Continue the same steps for the rest of the documents needing to be signed**